East Elementary

Meeting Minutes

Meeting Date: 10/28/2020 - 1:30pm
Title: SIT Meeting
Location: Virtual (Teams)

I. **Attendance**

Team Members:

Felecia Bailey, Athanasia Bennett, Melissa Fox, Michelle Goode, Matt Lasher, Emily Murchison, Samantha Pierre, Adriana Robin, Lauren Veras, Rachel Wallon, Katherine Worthington

Guests:

II. **Celebrate recent successes**

-Teacher of the Year: Ms. Kilgo-MTSS process underway

-First week back on Plan A (all students in the building)-Teachers piloting Class Craft program

III. **Review and respond to coaching comments**

Reviewed feedback letter from DPI, dated 5/31/19

IV. **Approval of last meeting's minutes**

-Previous meeting notes from 9/23/20-Ms. Veras motioned to approve last SIT meeting minutes

-Ms. Pierre second

V. **Old Business**

-Selected and reviewed Wise Ways for each of the Key Indicators that were chosen by the SIT

VI. **Indicators to Assess-Create-Monitor**

Indicators Assessed

Objectives Planned For

Monitor (updates made)

-Today, SIT reviewed the Assess portion of the SIT

-Viewed the "Indicator in Action" for A1.07 objective: "Positively Teaching Rules & Procedures" video

-Reviewed and revised all fields in the Assess section, as required

-Discussed and brainstormed full implementation of each goal

-Reviewed 2020 Teacher Working Condition Survey details that align with this year's goals

As of October 2020 we are currently implementing:

Class Dojo points are being used to improve student behavior and communicate more effectively

CHAMPS classroom management strategies

Foundations: Common Area Plans have been created

School wide SOAR expectations are followed as part of the PBIS model

Teachers build positive relationships with their students

Social Emotional Learning Class during specials rotations

Virtual SOAR expectations have been created

Early-Stage Intervention strategy training

Employ 3 Behavioral Management Technicians to support students by intervening during classroom infractions for a brief time before returning students to academic instruction (Restart Room)

Discipline Data Monitored through educators handbook

Counselor to support behaviors and Social Worker for school home connection

Tier 2: Mentoring and Social Skills groups, Check in/out, DBRC

Tier 3: Functional Behavior Analysis

Morning Meeting implemented in the master schedule (includes components of social emotional learning)

Classcraft gamification pilot contains restorative practices

When fully implemented:

The number of students receiving multiple referrals will decrease by 10

Walkthrough data will indicate that teachers are implementing at least one of the above strategies

Teacher working conditions survey indicator Q(5.1b) will improve from 7% to 21%.

VII. Other Business

Action Taken:

-5th grade team concerned about managing students and taking them to the bus lot and car rider lot during dismissal

-Lunch path concern - 5th grade crosses 4th grade classes

-Question: Do specials have to be 18-days long? Could this window be shortened? Behaviors begin to intensify as the week's progress. Answer: There are 2-18 day rotations and 2-11 day rotations

-First grade has specials first thing in the morning and they're struggling with transition from specials to class, as well as fitting in morning meetings.

-4th grade concerned about afternoon snack, as it too quickly follows lunch time. Would it be possible for the snack to be delivered earlier in the day, prior to lunch?

-Late arrivers who receive breakfast delay the start of the school day. Tends to be the same students who are arriving late. Question whether or not breakfast could end sooner. Notifying parents that breakfast will end sooner may motivate them to drop-off their child earlier to school each morning. Administration can reach out to parents to stress importance of arriving to school on time each day. Consider having late students eat breakfast in the cafeteria under supervision prior to moving to class with breakfast ending at 8:00 AM.

VIII. Next Meeting
Date: 11/18/2020
Time: 2:30pm
Title: SIT Meeting
Location: Virtual (Teams)

IX. Adjourn
4:12pm